Institute for Environmental Health

Environmental Engineering Laboratory, Inc.

3538 Hancock St. San Diego, CA 92110

CHAIN OF CUSTODY

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CLIENT INFORMATION New [ ] **Existing** [ ]	**BILLING INFORMATION**	Temperature:
Client:	Billing Address:	Temperature requirement met? Yes [ ] No [ ]
Contact:		Holding Time met? Yes [ ] No [ ]
Address:		Continue with the Analysis: Yes [ ] No [ ] Initials:
	P.O.#:	Send Result(s) by[b]:
	Comments:	E-Mail[c] ($1.00 fee) [ ] Fax ($2.00 fee) [ ]
Phone:		Send to CDPH ($2.00 fee) [ ] EDT ($5.00 fee) [ ]
Fax:		Report to County ($2.00 fee) [ ]
E-Mail:		**ANALYSIS REQUESTED**

Do we have a persmission to Sub-Contract your sample to another laboratory? YES [ ] NO [ ] Initials:

Turnaround Time: **STANDARD** [ ] **RUSH** [ ] **WEEKEND/HOLIDAY Fee** [ ] Initials:

Discard Sample(s) after analysis is done: YES [ ] NO [ ][a] Initials:

SAMPLE DESIGNATION(s)

CLIENT SAMPLE I.D.	**DATE**	**TIME**	**SAMPLE DESCRIPTION(s)**	**Matrix**	**# of Containers**									**Preservative(s)**

1- Sample(s) Collected By: (Sign and Print)	Date:	Time:	2- Sample(s) Transported By: (Sign and Print)	Date:	Time:
3- Relinquished By: (Sign and Print)	Date:	Time:	4- Received By: (Sign and Print)	Date:	Time:

Extra charges may apply for rush analysis, special sample preparation, non-typical report format, or other non-typical customer request or needs. [a]Unclaimed samples will be discarded after 90 days without customer notification. [b]All the results will be mailed through USPS. [c]Emailed results will be in PDF format and do not have any signatures.